



UNIVERSITÀ  
DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

**Subject:** Public selection, based on qualifications and interview, to recruit no. 1 full-time, level II technologist with an 28-month fixed-term contract, contest sector 03/C1 - organic chemistry - SSD CHIM/06 - organic chemistry, for the Project H2020 "Graphene Core 3" - third phase (Core) of the Graphene Flagship - WP4 (CUPJ94I2000020006) at the Department of Chemical and Pharmaceutical Sciences of the University of Trieste

THE DIRECTOR-GENERAL

Whereas the Department of Chemical and Pharmaceutical Sciences benefits by financing for the development of Project H2020 "Graphene Core 3" - third phase (Core) of the Graphene Flagship - WP4 (CUPJ94I2000020006), coordinated by Prof. Maurizio Prato;

Whereas, in order to ensure support for the activities of scientific research and administration envisaged by the Project, the Department of Chemical and Pharmaceutical Sciences sent a request prot. no. 50321 of 9 April 2021 to initiate the procedure for the issuance of an announcement, for the selection of no. 1 a full-time, level II technologist with an 28-month fixed-term contract, contest sector 03/C1 - organic chemistry - SSD CHIM/06 - organic chemistry;

Whereas the recruitment requirements of the Department of Chemical and Pharmaceutical Sciences meet the temporary requirements of art. 36, section 2 of Decree 165/2001,

Given Law No. 168 of 9 May 1989 (Establishment of the Ministry of the University and Scientific and Technological Research) as amended,

Given Law No. 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents) as amended,

Given Decree No. 174 of the President of the Council of Ministers of 7 February 1994 (Rules on access for nationals of EU Member States to jobs in the public administration) as amended,

Given Presidential Decree No. 487 of 9 May 1994 (Rules on access to employment in the public administration and procedures for the conduct of selection calls) as amended,

Given Law No. 127 of 15 May 1997 (Urgent measures for the streamlining of administration and decision and control procedures) as amended,

Given Presidential Decree No. 445 of 28 December 2000 (Consolidated Law on administrative documentation) as amended;

Given Decree Law No. 165 of 30 March 2001 (Consolidated Law on public employment) as amended,

Given Law No. 266 of 23 December 2005 (Finance Act 2006) as amended, and, in particular, art. 1, section 188 which states that « for universities ..... this shall be without prejudice to appointments on a temporary basis and the stipulation of co-ordinated and continuous contracts for research and technological

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

innovation projects or for projects aimed at improving services for students, including educational services, whose costs are not charged to the operational budgets of the institutions or the financial fund of the institutions or the ordinary financial fund of the universities»,

Given Decree No. 78 of 31 May 2010, converted with amendments by Law No. 122 of 30 July 2010 (Measures on financial stabilisation and economic competitiveness) as amended,

Given art. 24-bis of the Law No. 240 of 30 Dec 2010 (Rules on organisation of universities, academic staff and recruitment, as well as powers delegated to the Government to boost the quality and efficiency of the university system),

Given Decree Law No. 81 of 15 June 2015 (Organic framework for employment contracts and revision of regulations relating to jobs, pursuant to article 1, section 7 of No. 183 of 10 December 2014),

Given Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation),

Given Decree Law No. 75 of the 25 May 2017 (Revision and additions of the Law No. 165 of 30 March 2001, pursuant to articles 16, section 1, letters a), and 2, letters b), c), d) and e) and 17, section 1, letters a), c), e), f), g), h), l), m), n), o), q), r), s), e z) of the Law No. 124 of 7 August 2015, Rules on organisation of the public administrations),

Given the applicable National Collective Labour Agreement for the University Sector for the period 2006-2009 signed on 16 October 2008,

Given the applicable National Collective Labour Agreement for the Education and Research Sector for the period 2016-2018 signed on 19 April 2018,

Given Decree Law No. 34 of 19 May 2020 converted with amendments by Law No. 77 of 17 July 2020 (Urgent measures in the field of Health, for Work and Economy support, as well as Social policies related to the COVID-19 epidemiological emergency);

Given Decree Law No. 44 of 1 April 2021 (Urgent measures to contain the COVID-19 pandemic, in the fields of vaccines against SARS-CoV-2, justice and public selection);

Referring to the Regulations for Access to the employment of technical and administrative staff at the University of Trieste,

Referring to the Regulations for recruitment and guidelines regarding fixed-term contract technologists pursuant to art. 24-bis of Law No. 240 of 30 December 2010 of the University of Trieste,

Given the Director-General's Decree No. 184/2021 of 13 April 2021 authorising the publication of a call aimed at the selection of full-time, level II technologist with an 28-month fixed-term contract, contest sector 03/C1 - organic chemistry - SSD CHIM/06 - organic chemistry, at the Department of Chemical and Pharmaceutical Sciences of the University of Trieste, and ensuring financial cover by the allocation of the relevant costs by the budget of the Projects "PRATO-GRAPHENECORE3-H2020-881603" and "RESRIC-PRATO";

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



## DECREES

### Art. 1 – Call and profile requested

A public selection call based on qualifications and interview is announced in the University of Trieste to recruit no. 1 full-time, level II technologist with an 28-month fixed-term contract, contest sector 03/C1 - organic chemistry - SSD CHIM/06 - organic chemistry, for the Project H2020 "Graphene Core 3" - third phase (Core) of the Graphene Flagship - WP4 (CUPJ94I2000020006) at the Department of Chemical and Pharmaceutical Sciences.

The University of Trieste guarantees equality and equal opportunities for men and women in access to employment and treatment at work, in accordance with art. 7 section 1 of Decree No. 165/2001.

The level II technologist will perform tasks of reviewing, analysis and technical collaboration related to the research project. He/she will be responsible for the technical correctness of the solutions adopted, pursuant to art. 2 of the "Regulations for recruitment and guidelines regarding temporary technologists under art. 24-bis of Law No. 240 of 30 December 2010 of the University of Trieste".

For the purposes of this selection, the candidate is required to have the following knowledge and skills:

- Knowledge of graphene and graphene applications;
- English language proficiency;
- Management of European Research projects.

In particular, the following skills and/or experiences are assessed:

- Information technology (hardware and software) aimed at the collection and graphical and numerical processing of experimental data;
- Project management: monitoring and strategic planning of ongoing project, coordination of the activities of the various partners, looking after relations between the partners and the European Community;
- experiences in preparation of scientific reports on the project, monitoring of deadlines for projects, organisation of time-sheets

### Art. 2 - Requirements for admission

For admission to the selection procedure, candidates must satisfy all of the following requirements:

#### a) Educational and professional qualifications:

- educational qualification: a three-year Bachelor's degree in Chemical sciences and technologies (L27) or Pharmaceutical sciences and technologies (L29);  
or  
Bachelor's degree under previous regulations, or a Master's degree (LS, *Laurea specialistica*) in accordance with Ministerial Decree 509/99, or a Master's degree (LM, *Laurea magistrale*) in accordance with Ministerial Decree 270/04 in Chemistry, Pharmacy or Pharmaceutical Chemistry and Technology (CTF) (MIUR/University code no. L27 Bachelor's in Chemical sciences and

Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

technologies ore MIUR/University code no. L29 Bachelor's in Pharmaceutical sciences and technologies)

- professional qualification: PhD in Chemical sciences or Pharmaceutical sciences.

Applicants who have obtained the qualification abroad must declare in the application (candidates who fail to do so will be excluded):

- details regarding the equivalence of the qualification to a Bachelor's degree awarded by an Italian University;
- alternatively, pursuant to art. 38 of Decree 165/2001, details of the application to the Department of Public Services [Dipartimento della Funzione Pubblica] regarding the equivalence of the qualification for the sole purpose of admission to the selection procedure (available at the following link: <http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>);

Other documentation not responding to the above mentioned declarations (e.g. legal translation, declaration of value, etc) will be not considered and the candidate will be excluded from the selection procedure;

- b) Be at least 18 years of age;
- c) Hold Italian citizenship (Italians not belonging to the Republic of Italy are considered equivalent to Italian citizens). This requirement is not required for citizens of a Member State of the European Union and their family members who are not citizens of a Member State but have a right of residence or a right of permanent residence, and for third country nationals who hold the EC residence permit for long-term residents, or those who hold refugee or subsidiary protection status;
- d) Enjoy political rights;
- e) Be medically fit to carry out the activity envisaged;
- f) Comply, for Italian citizens born up to 1985, with the laws on military service.

Those excluded from the right to vote and those dismissed from employment with a public authority for persistent inadequate performance cannot take part in the selection, nor can those who have forfeited other state employment in accordance with art. 127, section 1, sub-section d) of the Consolidated Law on the provisions concerning the civil servants' charter, approved by Presidential Decree 3/1957.

Citizens of a Member State of the European Union and their family members, holders of the right of residence or the right of permanent residence, and third-country nationals who hold the EC residence permit for long-term residents, or those who hold refugee or subsidiary protection status must comply with the following requirements, which should be declared in the admission application:

- a) educational qualification equivalent to that required for Italian citizens (as indicated in point a) above);
- b) exercise of civil and political rights in their countries of citizenship or origin;
- c) with the sole exception of Italian citizenship, possession of all other requirements for the citizens of the Italian Republic of Italy;
- d) adequate knowledge of the Italian language.

The above requirements must be satisfied by the deadline for submission of applications for admission to the selection procedure.

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

Candidates are admitted conditionally. Candidates may be excluded at any time from the selection procedure if they fail to meet any of the requirements.

## Art. 3 – Submission of application: deadlines and procedure

The application and the required annexes must be presented by the final deadline of 20 days from the day after publication of the present call on the Official Register of the University (link: [www.units.it/ateneo/albo/](http://www.units.it/ateneo/albo/)) and on the University website (link: Concorsi, selezioni e consulenze/Competitive Examinations, Selections and Consultancy Contracts), using the dedicated, web-based application at <https://pica.cineca.it/units/>

Applications and the necessary documentation cannot be submitted in any other way.

The online application requires candidates the identification by Public Digital Identity System [SPID Sistema Pubblico di Identità Digitale], otherwise the online application obviously requires candidates to have an email address in order to register with the system. Candidates should insert all the data required and produce the application and attach the necessary documents in pdf format.

All sections of the application must be completed as indicated in the online procedure. A copy of an ID document must also be attached (candidates who fail to do so will be excluded) together with receipt of payment of the application fee (as indicated below).

Up to the deadline for submission, the system will save a draft application that can be subsequently completed and submitted. If necessary, and up to the deadline for submission, an application can be withdrawn and a new one submitted.

The system certifies the submission date of the online application to participate in the selection procedure by automatically sending a receipt to the email address given by the candidate. Each application will be given an identification number, which together with the code of the selection call given on the application should be used in any subsequent correspondence.

The online application must be completed and submitted by 23.59 on the day of the deadline. After this time, the system will block access to and submission of the online application.

The service may be temporarily interrupted for technical reasons. Any technical information must be addressed only at the e-mail [units@cineca.it](mailto:units@cineca.it). The Administration will also not be liable for any errors otherwise attributable to actions by third parties, unforeseeable circumstances or force majeure.

The application of the candidates identify by SPID System does not need any further signature, otherwise the online application must be finalised and concluded as follows:

- by applying a digital signature with a smart card, a USB token or remote signature that allow the user to sign general documents with signature software installed on a PC or via a web-portal for remote signatures provided by the certifier. Users with a smart card or USB token for digital signatures can check compatibility with the digital signature system on the server. If the check is successful, the application can be signed directly on the server (e.g. ConFirma).
- candidates who do not have compatible digital signature devices and holders of Remote Digital Signatures who have access to a portal to sign generic documents must save the PDF file generated by the system on their PCs and without making any changes sign it digitally in CAdES format. This will generate

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

a file with a .p7m extension which must be loaded back into the system. Any change made to the file prior to the application of the digital signature will prevent automatic checking that this document corresponds to the original and will result in the candidate being excluded from the selection procedure.

- If none of the above options can be used, the candidate should save the PDF generated by the system on his/her PC, and without making any changes, print the file, sign it on the last page. This document should then be scanned to a PDF file and re-loaded onto the system. If this document, duly signed, is missing, the candidate will be excluded from the selection procedure.

In the application the candidates must declare:

1. their full name and Italian Tax Identification Number (Codice Fiscale);
2. date and place of birth;
3. whether they hold Italian citizenship or that of one of the Member States of the European Union or are a family member of a national of one of the EU member states with the right of residence or the right of permanent residence, or are a citizen of a third country holding the EC right of residence, or a long-term resident or holder of refugee status or subsidiary protection status;
4. the municipality on whose electoral lists they are registered, or the reason for non-registration or deletion from such lists;
5. any criminal convictions (even if a legal amnesty, pardon, or remission has been granted) and any pending criminal proceedings;
6. that they hold the educational qualification, indicating the year and the University/Institute where it was obtained, and the professional requirements for admission to the selection procedure specified in detail in art. 2 a);
7. their position regarding military service for those born up to 1985;
8. any positions held with a public authority and the reasons for termination of any previous employment with a public authority;
9. current residence and address, complete with post code, for any correspondence (to be updated by the candidate in case of change);
10. any qualifications giving the right to preference in the event of equal scores;
11. any other assessable qualifications.

The application must be accompanied with:

- a. a curriculum vitae current at the date of presentation of the application;
- b. a photocopy of an identity document.

The assessable qualifications referred to at point 11 above must be relevant and pertinent for the post in question and must be produced either in the form of a self-certified document or as an affidavit (completing the relevant section in the online application). Applicants must indicate the necessary references. Failure to do so, will mean that the qualifications will not be assessed. Any request of supplemental qualifications sent after the final selection deadline will be not evaluated.

Applicants must transfer a non-refundable fee of €5.00, payable to the University of Trieste, to the Unicredit Banca bank account, No. IBAN IT 19 M 02008 02223 000003623364 (for payments from abroad the BIC/SWIFT code UNCRITB10UC must be indicated), indicating the reference "Concorso tecnologo DSCF 2021" as well as the

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



applicant's full name.

The receipt of payment must be attached to the application form. Only candidates who have correctly paid the above fee will be admitted to interview.

The University Administration accepts no responsibility for the loss of documents due to a candidate's using an incorrect error or failing to indicate promptly a change of the address given in the application. The Administration will also not be liable for any postal or telegraphic errors or errors otherwise attributable to actions by third parties, unforeseeable circumstances or force majeure.

#### Art. 4 - Board of Examiners

The Board of Examiners for the selection will be appointed in accordance with current regulations.

#### Art. 5 - Procedure for qualifications and interview

The procedure is based on qualifications and an interview. The overall score, expressed in hundreds, is determined by adding the score given in the interview and the score awarded in the evaluation of the qualifications.

The selection involves the evaluation of the qualifications referred to in art. 6 of this announcement and an interview, designed to test the knowledge of the examination topics as per art. 7.

The overall score is 100 points, broken down as follows:

- a) qualifications: 60 points;
- b) interview: 40 points.

Those candidates who obtain a score of not less than 36/60 in the evaluation of their qualifications are admitted to the interview. To be considered suitable, candidates must achieve a score of at least 28/40 in the interview.

#### Art. 6 - Qualifications

Qualifications should be presented in the manner prescribed in art. 3 of this call.

Only qualifications that are relevant and pertinent for the post in question will be assessed.

The highest score attributable to qualifications is 60 points, broken down as follows:

- a) educational and academic qualifications: up to a maximum of 25 points, calculated as follows:
  - Bachelor's degree mark: up to a maximum of 15 points, calculated as follows:

Bachelor's degree mark	Points
78 – 90	4
91 – 100	8
101 – 110	12
110 and distinction	15

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

- Higher Bachelor's degree (Master's degree [*magistrale or specialistica*] or previous regulations): 8 points,
  - Master or specialization course of at least one year: 2 points.
- b) service qualifications: activities performed, even if not continuously under contract subscribed with the University of Trieste or other University Administrations, public and private body: up to a maximum of 10 points, calculated as follows:
- 2 points per 3 months for activities performed with the University of Trieste;
  - 1.75 points per 3 months for activity performed with University Administrations;
  - 1.5 points per 3 months for activities carried out at Public Administrations;
  - 1 point per 3 months for work in private companies;
- c) other qualifications: up to a maximum of 25 points, calculated as follows:
- scientific papers up to a maximum of 16 points,
  - Post-graduate courses (specialization classes): up to a maximum of 3 points,
  - other qualifications (teaching contracts, reports for congresses, training courses) up to a maximum of 6 points.

Those candidates who obtain a score of not less than 36/60 in the evaluation of their qualifications are admitted to the interview.

## Art. 7 - Interview

The interview, in English, focuses on the areas indicated below:

- 1) organisational procedures, approval, procurement and maintenance of chemical research laboratories;
- 2) regulations on occupational health and safety with particular reference to the research laboratories of the Department of Chemical and Pharmaceutical Sciences;
- 3) Excellent knowledge of written and spoken English
- 4) Skills and/or experience in project management
- 5) software for the management of scientific instrumentation in chemical research laboratories;
- 6) Knowledge of graphene based materials
- 7) Knowledge of the Statute of the University of Trieste

During the interview, the Commission will test the candidate's ability to fulfill the tasks and to resolve case studies relating the activities, as indicated in art. 1.

To be considered suitable, candidates must achieve a score of at least 28/40 in the interview.

The Board sessions during the course of the interviews will be public.

The overall score is determined by adding the score assigned to the qualifications referred to in article 6 to the score in the interview.

## Art. 8 - Dates for the selection

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*





# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

The result of the evaluation of the qualifications and the interviews place and methods will be published on the Official Register of the University (link: [www.units.it/ateneo/albo/](http://www.units.it/ateneo/albo/)) and on the University website, ([www.units.it](http://www.units.it), link: Concorsi, selezioni e consulenze/Competitive Examinations, Selections and Consultancy Contracts) on 17 May 2021.

Candidates who have not been notified of exclusion and who obtain a qualifications evaluation score of at least 36/60 should be present for interview on 21 May 2021.

The publication of these dates shall serve as a valid notification for all intents and purposes.

To be admitted at the interview the candidates should with an identity document that is valid in accordance with current legislation.

The outcome of the interview will be published on the Official Register of the University (link: [www.units.it/ateneo/albo/](http://www.units.it/ateneo/albo/)) and on the University website, ([www.units.it](http://www.units.it), link: Concorsi, selezioni e consulenze/Competitive Examinations, Selections and Consultancy Contracts) on 21 May 2021.

## Art. 9 - Qualifications giving the right to preference in the event of equal scores

In the case of equal scores, candidates who pass the selection and intend to make use of qualifications giving the right to preference should present a declaration of certification or affidavit on the form for this purpose showing that they possess the qualification on the expiry date for submission of the application for admission to the selection procedure.

The strict deadline for submission of the above declaration is fifteen days from the day following that on which the candidates attend for interview.

The declaration of certification must be sent to the Director-General of the University of Trieste – Technical and Administrative Staff Management Department – Piazzale Europa, 1 – 34127 Trieste, and will also be deemed produced in good time if sent by certified email (PEC) in the manner specified in art. 3 c) or by registered mail (with acknowledgment of receipt) by the deadline indicated above. To this end, the date-stamp of the accepting post office will be considered proof of posting.

Qualifications giving the right to preference are as follows:

- 1) those awarded the medal for military valour;
- 2) maimed and disabled war veterans;
- 3) those maimed and disabled by acts of war;
- 4) those maimed and disabled in public and private sector service;
- 5) war orphans;
- 6) orphans of victims of acts of war;
- 7) orphans of victims in public and private sector service;
- 8) those wounded in combat;
- 9) those awarded the military cross or other special recognition of merit in war, as well as the heads of large families;
- 10) the children of maimed and disabled war veterans;
- 11) the children of those maimed and disabled by acts of war;
- 12) the children of those maimed and disabled in public and private sector service;
- 13) widowed parents who have not remarried and widowed or unmarried brothers and sisters of war victims;

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

- 14) widowed parents who have not remarried and widowed or unmarried brothers and sisters of victims of acts of war;
- 15) widowed parents who have not remarried and widowed or unmarried brothers and sisters of victims in public and private sector service;
- 16) those who have served and fought in the military;
- 17) those who have rendered commendable service in any capacity, for not less than one year in the administration that has published the call;
- 18) the number of dependent children of married or unmarried individuals;
- 19) maimed and disabled civilians;
- 20) military volunteers of the armed forces discharged without demerit at the end of their enrolment or re-enrolment.

With equal merit and qualifications, preference is given to:

- a) the youngest candidate
- b) the highest score given in the educational qualification required for admission to the selection procedure.

## Art. 10 – Ranking List

The decree of the Director-General of the University of Trieste has approved the documents relating to the selection and the ranking list, shown in descending order, resulting from the scores obtained as per articles 6 and 7, taking account in cases of equal scores of the qualifications giving the right to preference provided for by art. 9 of this call.

The ranking list will be published on the Official Register of the University (link: [www.units.it/ateneo/albo/](http://www.units.it/ateneo/albo/)) and on the University website, ([www.units.it](http://www.units.it), link: Concorsi, selezioni e consulenze/Competitive Examinations, Selections and Consultancy Contracts).

The deadline for appeals begins the day after the publication and posting of the ranking list.

The ranking list remains in force for a period of two years from the date of the aforementioned publication, subject to any extensions provided for by subsequent regulations.

It does not give rise to statements of suitability for selection.

## Art. 11 - Preparation of the employment contract

The University of Trieste will, within the period of validity of the ranking list and in accordance with current regulations on recruitment and after ascertaining the availability of the necessary funds, prepare a salaried employment contract for a full-time, temporary level II technologist granting the right to the economic and regulatory conditions envisaged by the "Regulations for recruitment and guidelines regarding temporary technologists pursuant to art. 24-bis of Law No. 240 of 30 December 2010 of the University of Trieste" and the current National Collective Labour Agreement for the University sector.

Under art. 9 of the "Regulations for recruitment and guidelines regarding temporary technologists under art. 24-bis of Law No. 240 of 30 December 2010 of the University of Trieste", the probationary period will be thirty actually worked days.

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

For any other matter relating to the guidelines on the employment contract, reference should be made to the provisions under the "Regulations for recruitment and guidelines regarding temporary technologists under art. 24-bis of Law No. 240 of 30 December 2010 of the University of Trieste" and the current National Collective Labour Agreement for the University sector.

The place of employment is the Department of Chemical and Pharmaceutical Sciences of the University of Trieste.

During the term of the employment contract, the employee may not hold any other employment in the public sector, nor be in any situation of incompatibility as determined by art. 53 of Decree Law 165/2001. The employee may not carry out activities in conflict with the institutional activities of the University of Trieste.

## Art. 12 - Presentation of contractual documents

Within a period of thirty days of the actual start of employment or of the formal request, the new member of staff must demonstrate for the purposes of establishing eligibility for employment that he/she holds the pre-requisites to initiate employment, as specified in art. 2 of the present call. Failure to do so in the manner established by current legislation will lead to forfeiture of the post.

Physical fitness for employment with reference to the typical activities of the job in question will be ascertained by the Medical Officer of the University of Trieste.

## Art. 13 - Personal and sensitive data

In accordance with the EU General Data Protection Regulation No, 679/2016, candidates' personal data provided for the selection procedure or otherwise obtained by the University of Trieste Technical and Administrative Staff Management Department may be used solely for activities connected to the present call and will be undertaken by people trained for this procedure, possibly involving the use of computer-based procedures, as required for and limited to the said activities, including any communication to third parties.

This information can only be communicated to public authorities directly concerned with the economic and legal position of the candidate selected.

This data must be provided in order to verify that the candidate holds the necessary pre-requisites to participate in the selection procedure. Failure to do so will lead to exclusion from the selection procedure.

Candidates enjoy the rights granted in the third section of the EU General Data Protection Regulation No, 679/2016, in particular the right to access their data, to request any rectifications, to update and cancel the data if it is incomplete, wrong or obtained illegally, as well as to refuse processing of the data for legitimate reasons.

Candidates are invited to read the information notice on personal data processing of individuals wishing to participate in the selection procedure, which is available in the online application system in the section "Processing of personal data".

## Art. 14 – Department and Person responsible for the procedure

Pursuant to Law 241/1990 and in particular art. 5, the person responsible for the selection procedure is Dr. Valentina Celli – Head of the Technical and Administrative Staff Management Department.

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*



# UNIVERSITÀ DEGLI STUDI DI TRIESTE

**Administrative Services Area  
Staff Services Sector  
Technical and Administrative Staff Management Department**

The Technical and Administrative Staff Management Department is responsible for implementation of these measures, which will be recorded in the general register of decrees.

## Art. 15 - Final regulations

For any matters not covered by this call, the provisions laid down by the regulations in force shall apply and, in particular, those of Presidential Decree No. 487/1994, as modified, and the provisions of the current National Collective Labour Agreement for the University sector relating to employment contracts.

The University of Trieste shall apply the University Joint Protocol regulating the measures to fight and contain the widespread of Covid-19, and the national and local regulations on the containment and management of the Covid-19 epidemic valid on the date of the interview: any additional communication will be published on the Official Register of the University (link: [www.units.it/ateneo/albo/](http://www.units.it/ateneo/albo/)) and on the University website, ([www.units.it](http://www.units.it), link: Concorsi, selezioni e consulenze/Competitive Examinations, Selections and Consultancy Contracts).

It should be noted that not complying with health and safety measures or further measures requested to candidates means the exclusion from the selection procedure.

The Director-General  
Dott.ssa Sabrina Luccarini  
(digital signed)

*Law 241/1990 – Person responsible for the administrative procedure: Dr. Valentina Celli*